

APPLICATION FOR RESOURCE CONSENT FORM A: ADMINISTRATION



NOTES

- You must fully complete both this cover form and all other related forms. Provide as much detail as you can. We request that, where possible, you provide electronic copies of any supporting information. Doing so may reduce administrative costs charged to you.
- Failure to provide the required information and payment will delay the processing of your application. If you do not provide adequate information then we will not be able to process your application, and will return it to you. If you do not pay the required fees, we may stop processing your application until payment is received.
- If Purchase Order numbers are required for any future invoicing relating to monitoring and annual charges then this is the responsibility of the Consent Holder to provide.**
- Remember to sign and date all forms and email application forms to RM.Requests@waikatoregion.govt.nz or by post to Waikato Regional Council, Private Bag 3038, Waikato Mail Centre, Hamilton 3240.**
- NB: For any enquiries relating to moorings please email moorings@waikatoregion.govt.nz**

Please make sure you read and understand the information section at the end of this form. If you need any further help, please phone our Resource Use staff on 0800 800 401.

CONTACT DETAILS

1. Applicant details

For **individuals**, you must provide the full names of all individuals (such as John Robert Smith and Mary Jane Williams).

For **companies and other incorporated entities** you must provide the company name and registration number. You must also provide the name of a person or persons who will represent your company and be responsible for the application.

For **partnerships and unincorporated entities** (such as private or family trusts or unincorporated societies) we must have the details of all authorised partners, trustees, members or officers. We may also request a copy of your society's rules to verify your status as a formal body or society.

Full name/s of applicant <i>This is the name/s that the consent will be issued to.</i>		
Director / Chief Executive		
Company registration number <i>We will not accept applications made in the name of unregistered companies.</i>		
Applicant's postal address		
Applicant's residential address <i>If different from postal address.</i>		
Primary contact person/s		
Email address		
Phone number/s	Home:	Business:
	Mobile:	

2. Partnership/Unincorporated entity details

For **partnerships** or **unincorporated entities** (such as private or family trusts or unincorporated bodies or societies) you must provide details of all authorised partners, trustees or members. Any consent granted will then include these names, and all individuals will be legally responsible for the consent and any associated costs. Should these persons change, then you must notify us.

Name of person	
Status (such as partner or trustee)	
Residential address	
Name of person	
Status (such as partner or trustee)	
Residential address	
Name of person	
Status (such as partner or trustee)	
Residential address	

Include details of any further partners/trustees/members on a separate page if necessary.

3. Preferred address for service

Residential address Postal address DX number Email

Note: all costs will be invoiced directly to the applicant

RESOURCE CONSENTS SOUGHT

4. Provide a brief description of the activity to which your application(s) relates

5. Tick the type/s of resource consent/s you are seeking from Waikato Regional Council

If you are replacing any existing or previous consents, please also record the consent number(s) in the space below. Remember that for each consent application you must complete the relevant 'activity form' (Form B).

	RESOURCE CONSENT	PREVIOUS CONSENT NUMBER/S
<input type="radio"/>	Coastal permit For a new swing mooring consent in a Zoned Mooring Area (ZMA).	
		CONSENT NUMBER/S
<input type="radio"/>	Change to an existing consent	
<input type="radio"/>	Location transfer of an existing consent	

6. Should your Waikato Regional Council application/s be granted, do you have a consent term or expiry date you would prefer for your consent/s?

Yes No

If **yes**, please provide details:

7. May Waikato Regional Council staff extend the standard processing timeframe for your application/s if we consider it necessary?

Yes No

LOCATION

9. Where will the activity occur?

Which Zoned Mooring Area are you applying for your mooring to be located in?

<input type="radio"/>	Coromandel - Oamaru Bay
<input type="radio"/>	Coromandel - Puhī Rare Bay
<input type="radio"/>	Coromandel - Takawhare Bay
<input type="radio"/>	Coromandel - Te Kouma
<input type="radio"/>	Coromandel - Wyuna and McGregor Bay
<input type="radio"/>	Flaxmill (Maramaratotara) Bay
<input type="radio"/>	Great Mercury Island
<input type="radio"/>	Matapaua Bay

<input type="radio"/>	Port Charles - Carey Bay
<input type="radio"/>	Port Charles - Jetty
<input type="radio"/>	Port Charles - Little Sandy Bay
<input type="radio"/>	Tairua Harbour - Paku
<input type="radio"/>	Tairua Harbour - Tairua
<input type="radio"/>	Whaingaroa (Raglan)
<input type="radio"/>	Whangamata
<input type="radio"/>	Whitianga

The Common Marine and Coastal Area is ownerless in accordance with the Marine and Coastal Area (Takutai Moana) Act 2011.

APPLICATION DEPOSIT / FEES

The fee for applying for a resource consent for a mooring in a ZMA is fixed at \$506.00 including GST.

If you do not pay the required fees, we may stop processing your application until payment is received.

We reserve the right to add all fees incurred in the collection of all monies payable and remaining unpaid after the expiry of the time provided for payment.

NB: PLEASE DO NOT PROVIDE ANY CREDIT CARD DETAILS OR BANK BALANCES FOR YOUR PRIVACY AS APPLICATION FORMS CAN BE PUBLICALLY SHARED

10. Total amount paid \$ 506.00

Purchase Order Number _____

Waikato Regional Council is no longer accepting cash or cheque payments. For internet banking / direct credit, please use the following details and please remember to complete the Payer particulars and reference sections as this will help us to identify your payment.

PAY TO THE CREDIT OF **WAIKATO REGIONAL COUNCIL, ANZ, HAMILTON BRANCH**

Name of account	Bank	Branch	Account No.	Suffix
Waikato Regional Council	0 6	0 3 1 7	0 0 9 6 4 4 2	0 0 0

DETAILS TO APPEAR ON PAYEE'S BANK STATEMENT

Payer particulars (max 12 characters) **Debtor code / Site Address**

--	--	--	--	--	--	--	--	--	--	--	--

Payer code (max 12 characters) **Applicant name**

--	--	--	--	--	--	--	--	--	--	--	--

Payer reference

R	C	A	P	P	L	N					
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PRIVACY STATEMENT

The Resource Management Act (1991) requires this information to process the application and assist in managing the region's natural and physical resources. Information in this application is regarded as **official information**.

Waikato Regional Council will hold this information, including all associated reports and attachments, and it is subject to the Local Government Official Information and Meetings Act 1987 and the Privacy Act 2020. The details may also be made available to the public. These details are collected to inform the general public and community groups about all consents which have been processed or issued through the council.

Under the Privacy Act 2020 you have the right of access to, and correction of, personal information held by the Waikato Regional Council.

FINAL CHECKLIST

11. Have you? *(Please tick)*

- Filled in all parts of this form (Form A).
- Completed and attached all other related forms (Form B & Form C).
- Specified which ZMA you want your mooring to be located in.
- Included a sketch or location map that shows us exactly where your activity will take place.
- Paid the required fee.
- Supplied a Purchase Order (if required for invoicing purposes).
- Carefully read the Privacy Statement.

Please remember to email your application forms to RM.Requests@waikatoregion.govt.nz or by post to Waikato Regional Council, Private Bag 3038, Waikato Mail Centre, Hamilton 3240.

NB: For any enquiries relating to moorings please email moorings@waikatoregion.govt.nz

If you have already dealt with Waikato Regional Council staff regarding your proposal, please advise their name/s

DECLARATION

12. Declaration

I/we hereby certify that, to the best of my knowledge and belief, the information given in this application is true and correct. I/we also undertake to pay all actual and reasonable costs incurred by Waikato Regional Council in the processing of this application.

Signature of applicant or applicant's agent

Date

IMPORTANT INFORMATION – PLEASE READ CAREFULLY

Consent holder costs - all consents

Once granted, most resource consents will also incur a yearly 'consent holder' fee and compliance monitoring charges. Please contact us if you have any queries regarding your deposit/fee or processing costs or the yearly charges for your activity.

Ongoing responsibilities

If your application is granted you will be responsible for complying with your consent's conditions and payment of your consent's charges until your consent expires. If you wish to cancel (surrender) your consent, transfer responsibility to another party or make changes to your consented activity before it expires, you must submit notice to us in writing or make an application to change your consent.

MORE INFORMATION

For more information on the application process or resource consents, visit our website at waikatoregion.govt.nz or phone our Resource Use staff on **0800 800 401**.

APPLICATION FOR RESOURCE CONSENT

FORM B: SWING MOORINGS (INSIDE ZONED MOORING AREAS)



NOTES

This form will help you apply for a resource consent for a swing mooring in the coastal marine area, as required under Rule 16.4.6 of the Waikato Regional Coastal Plan.

- You must fully complete this activity form and supply all the required information. Provide as much detail as you can where the questions are relevant to your activity.
- **Under the Marine and Coastal Area (Takutai Moana) Act 2011, an applicant for a resource consent must notify and seek the views of groups applying for Customary Marine Title (CMT) before lodging a resource consent application.**
- **If you require guidance on how to notify CMT applicant groups, please contact Resource Use staff for assistance.**
- **You must pay the required fee when you submit this consent application.**
- Failure to provide the required information and payment will delay the processing of your application. If you do not provide adequate information then we will not be able to process your application, and will return it to you. If you do not pay the required fees, we may stop processing your application until payment is received

If you need any further help, please phone our Resource Use staff on 0800 800 401 or email moorings@waikatoregion.govt.nz

LOCATION

1. **What is the name of the zoned mooring area (ZMA), or the name of the waterbody/harbour/bay surrounding or adjacent to the mooring?**

2. **If known, please supply relevant map coordinates of the mooring.**
For Example: WGS84 Long. 175°28.192 E Lat.36°48.511 S (Degrees and Minutes)

Latitude (S) _____

Longitude (E) _____

DETAILS OF THE MOORING

3. **Is the mooring:** existing proposed

Mooring number (if existing) _____

4. **Maximum consented length (to be confirmed by the Harbourmaster)**

5. **If this is an application for an existing mooring, when was the existing mooring installed?**

6. For a proposed mooring, outline the purpose(s) of the new mooring.

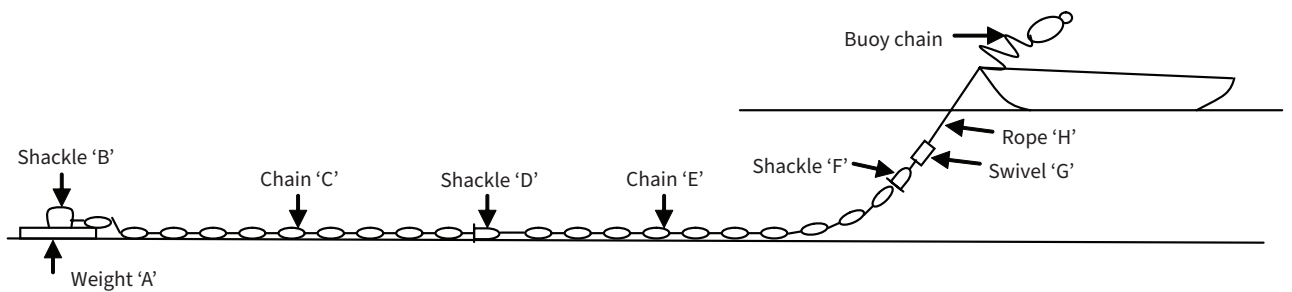
7. Is the mooring to be permanent? Yes No

8. If no, how long is it intended to be left in place, and how will it be removed?

DESCRIPTION OF ACTIVITY

9. Date of last inspection of the hardware (if existing): _____

10. What are the swing mooring specifications? (refer to diagram).



Weight	'A'	Size:	kg	
Chains	'C'	Length:	m	Link Diameter: mm
	'E'	Length:	m	Link Diameter: mm
Shackles	'B'			Diameter: mm
	'D'			Diameter: mm
	'F'			Diameter: mm
Swivel	'G'			Diameter: mm
Rope	'H'	Length:	m	Diameter: mm
Buoy		Colour:		Size: mm

11. Type of vessel to be moored (tick one)

- Yacht Launch Barge Small craft Multi-hull (catamaran/trimaran)

12. What is the vessel to be moored used for (tick one)

- Commercial Recreational

13. Vessel name (required under the bylaw) _____

14. Mooring number (if existing) _____

15. Length over all of vessel _____ ft or _____ m

16. Beam of vessel _____ ft or _____ m

17. Draft of vessel _____ ft or _____ m

18. What effects could the mooring have on the environment?

The proposed mooring is to be located in a Zoned Mooring Area as identified in the operative Waikato Regional Coastal Plan. The effects of the activity were assessed when the ZMA was zoned and include visual, public access and navigational effects.

19. What measures would be put in place to reduce these effects?

REGIONAL HARBOURMASTER COMMENTS

20. Regional Harbourmaster comments

Please obtain written comment from the Regional Harbourmaster regarding site availability and the effect of this mooring on navigation and safety. This may include the location of your proposed mooring in comparison to surrounding moorings and suitability of the vessel for your mooring structure.

To request Regional Harbourmaster comments, please contact the Moorings Officer in the Maritime Services team.

- Email: moorings@waikatoregion.govt.nz
- Phone: **0800 800 401** and ask for the Moorings Officer
- Online: waikatoregion.govt.nz/contact-us

You will be provided with a copy of the Regional Harbourmaster comments to include with your application.

MARINE AND COASTAL AREA (TAKUTAI MOANA) ACT 2011

21. Notifying and seeking views of Customary Marine Title (CMT) groups

Under the Marine and Coastal Area (Takutai Moana) Act 2011, an applicant for a resource consent must notify and seek the views of groups applying for Customary Marine Title (CMT) **before lodging a resource consent application**. See the following websites for a list of CMT applicants:

- [Te Kete Kōrero a Te Takutai Moana Information Hub \(Kōrero Takutai\) \(arcgis.com\)](http://arcgis.com)
- [Te Arawhiti](#)
- [Te arawhiti-Mahurangi](#)

You must provide a copy of your email sent to the CMT applicant groups when you submit your application forms.

If you require further information, please email the Moorings Officer at moorings@waikatoregion.govt.nz

FINAL CHECKLIST

22. Have you? (please tick)

- Filled in all parts of forms (A, B and C) that are relevant to your activity, provided all the information required, and completed and attached any other related activity forms.
- Paid the required fee for this application.
- Received the regional harbourmaster comment
- Attached a copy of the notification to seek views of customary marine title groups.

FORM C: OTHER MATTERS

Please note

- The following information requirements were introduced by the RM Amendment Act 2013 and took effect on 3/3/2015.
- **Questions 1-4 have been pre-populated for you, so you do not need to answer them. Please go directly to Question 5 (value of investment).**

Related permitted activities

1. A) List any activities that are part of your proposal and are permitted (allowed without resource consent) under the Waikato Regional Plan and/or the Waikato Regional Coastal Plan.

NONE

B) Provide information that shows how each permitted activity will comply with the conditions of the relevant rule.

N/A

Other activities

2. Describe any other activities related to your proposal that you think Waikato Regional Council may need to be aware of.

Structure, use and occupation in the coastal marine area.

Part 2 of the RMA

3. Provide an assessment of your proposed activity/activities against the matters set out in Part 2.

Application is for a mooring inside a zoned mooring area. Part 2 assessment has been undertaken when creating the zone.

Part 2 of the RMA is not contravened by this proposal.

Other polices, rules and requirements

4. Assess your proposal against any relevant provisions of:
 - national environmental standards
 - other regulations
 - national policy statements
 - the Waikato Regional Policy Statement (RPS)
 - the Waikato Regional Plan (WRP) and/or Waikato Regional Coastal Plan (WRCP).

Note: If your application is for a controlled activity then you do not need to provide any assessment against the RPS or WRP (or WRCP).

Controlled activity – no assessment required

Value of consent holder investment

Important: You must complete this question if your application is intended to replace a currently operative resource consent, and this application will be lodged with Waikato Regional Council at least three months before that consent expires.

5. Provide an assessment of the value of your investment. You need to
 - specify the value of investment of the activities/infrastructure that are reliant on the resource consent/s you are applying for here. This must be the 'book value' of the investment (not the replacement value).
 - include evidence that supports the assessment.

Select and complete the relevant option:

- New mooring (no value required)
- Existing mooring. Value of existing mooring structure is \$_____