# **SUMMARY OF INSPECTION**

(Refer to Procedures Manual - Section 10.6)



## **1 PROJECT IDENTIFICATION**

| Building consent number:  |                     | _ |  |  |
|---|---------------------|---|--|--|
| Street address of building (dam):   |                     | _ |  |  |
| Description of project:   |                     | _ |  |  |
|   |                     |   |  |  |
| 2 HEALTH AND SAFETY   |                     |   |  |  |
| Evidence of site specific H&S compliance attached   | Yes                 |   |  |  |
| Did any incidents / near misses occur during the site inspection OYes ONo   |                     |   |  |  |
|   |                     |   |  |  |
| 3 DESCRIPTION OF INSPECTION UNDERTAKEN  |                     |   |  |  |
|   |                     |   |  |  |
| Person carrying out inspection:   | Date of inspection: | _ |  |  |
| Person carrying out inspection:<br>Organisation:  |                     | _ |  |  |
|   |                     |   |  |  |
| Organisation:   | (Firm):             |   |  |  |
| Organisation:<br>Applicant's representative on site (Name):   | (Firm):             |   |  |  |
| Organisation:<br>Applicant's representative on site (Name):<br>Description of inspection undertaken (for example inspection point identi  | (Firm):             |   |  |  |
| Organisation:<br>Applicant's representative on site (Name):<br>Description of inspection undertaken (for example inspection point identi  | (Firm):             |   |  |  |
| Organisation:<br>Applicant's representative on site (Name):<br>Description of inspection undertaken (for example inspection point identi<br><br>Supporting documentation attached (for example field notes and photos): | (Firm):             |   |  |  |
| Organisation:<br>Applicant's representative on site (Name):<br>Description of inspection undertaken (for example inspection point identi<br><br>Supporting documentation attached (for example field notes and photos): | (Firm):             |   |  |  |

## CONSULTANT'S RECOMMENDED FURTHER ACTION

Further action required (for example owner to resolve compliance, notice to fix, follow up site visit): \_\_\_\_\_

Person or organisation this action is referred to: \_\_\_\_\_

Agreed timeframe for action: \_\_\_\_\_

Comments: \_\_\_\_

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\_\_\_ (Please add any additional comments overleaf)

## 5 AUTHORISATION

| If there have been previously failed inspections, have these been resolved?            | Yes | ◯No      |
|--|-----|----------|
| Approved as in accordance with the plans and specifications approved for this consent? |     | ⊖Yes ⊖No |
| Signature:   |     |          |

Date: \_\_\_\_\_

Consultant (print name): \_\_\_\_

NOTE: a copy of each inspection summary and supporting documentation, shall be forwarded to the Waikato Regional Council – Building Act Officer, within two working days of the inspection being completed. Should there be delays, the BAO must be advised of these delays, with new proposed date.

#### **Privacy Statement**

The Building Act (2004) requires this information to process the application and assist in managing the region's natural and physical resources. Information in this application is regarded as official information.

Waikato Regional Council will hold this information, including all associated reports and attachments, and it is subject to the Local Government Official Information and Meetings Act 1987 and the Privacy Act 2020. The details may also be made available to the public.

Under the Privacy Act 2020 you have the right of access to, and correction of, personal information held by the Waikato Regional Council.